

1. DEFINITIONS AND INTERPRETATION

The following words have these meanings:-

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| Affected Bank Customer | a Customer whose bank account has been erroneously debited or credited due to erroneous or Fraudulent Payment Instructions caused by other Participants, Customers or MyClear. |
| Affected Biller | a Biller that received erroneous or Fraudulent Payment Instructions and/or funds due to errors of other Participants, Customers or MyClear. |
| Affected Participant | a Participant that received Erroneous or Fraudulent Payment Instructions and/or funds due to errors of other Participants, Customers or MyClear. |
| AmOnline | The online banking website of AmBank Group. |
| ATM | Automated Teller Machine |
| Bank | a financial institution that is licensed under Financial Services Act 2013, Islamic Financial Services Act 2013 and/or Development Financial Institutions Act 2002. |
| Batch Payment | Payments made to one or more Billers by grouping and bundling individual Payment Instruction(s) and collectively transmitting these Payment Instruction(s) at scheduled times |
| Bill | an itemised statement of money owed or a request to pay for purchase goods, provision of services and/or any other business transaction. |
| Biller | Government agencies, statutory bodies, businesses (including sole proprietors and partnerships), societies, charities and other entities participating in the JomPAY Scheme to collect Bill Payments |
| Biller Bank | a Participant appointed by a Biller to facilitate the Biller's collection of Bill Payments via JomPAY Scheme |
| Biller Code | an alpha numeric code uniquely identifying either: <ul style="list-style-type: none"> • A biller; or • A biller's product or service category for purposes of routing payments to the Biller |
| Business Day | any calendar day from Monday to Friday, except a public holiday or bank holiday in Kuala Lumpur |
| CASA | current and savings account |
| Cards | credit card, charge card and prepaid card |
| Customer | a term used to collectively refer to Billers, Payers and other clients of a Participant. |
| Erroneous Payment Instruction | a Payment Instruction that is initiated wrongly or incorrect as follows: <ul style="list-style-type: none"> • Participants post erroneous entries to Billers'/Payers' bank accounts, or generate invalid, incorrect, misdirected or duplicated Payment Instructions on behalf of Billers'/Payers' due to technical errors or operational errors; • Technical or operations errors at the Scheme Operator that results in incorrect or duplicated Payment Instructions; and • Mistaken Payment Instruction which is directed to the wrong Billers/Payers, contains incorrect recipient reference numbers carries the wrong amount, or is duplicated. |
| Fraudulent Payment Instruction | a Payment which has been induced by dishonest or fraudulent means and which the Payer requests to be refunded. It includes cases where a Payer makes a Payment as a result of a fraudulent invoice issued by a third party who purports to be a Biller (and is not in fact a Biller) or a third party who impersonates a Biller. |

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| Interbank GIRO or IBG | an interbank payment and funds transfer system provided by MyClear that facilitates payments and collections via the exchange of digitized transactions between banks. |
| IBG Same Day Cut-Off Time | the deadline on a Business Day whereby funds from a Payment instruction: <ul style="list-style-type: none"> • initiated before this deadline would be credited on the same Business Day • initiated after this deadline would be credited on the next Business Day. |
| MyClear | Malaysian Electronic Clearing Corporation Sdn. Bhd |
| Mistaken Payment Instruction | a Payment that is made, or not made, to a person or for an amount which is not in accordance with the Payment Instruction or contains an error if the instructions from the Payer resulting in payments which: <ul style="list-style-type: none"> • are directed to the wrong Customers • contain Incorrect Recipient Reference Numbers • carry the wrong amount or • are duplicated. |
| On-us | all transactions in which the Payer Bank and the Biller Bank are the same |
| Off-us | all transactions in which the Payer Bank and the Biller Bank are not the same |
| Participant | a Bank that is a member of the JomPAY Scheme (ie. Payer bank and Biller Bank) |
| Payer | individuals, businesses, (including sole proprietors and partnerships), government agencies, statutory bodies, societies, and other bank customers that make payments to Billers using JomPAY. |
| Payer Bank | a Participant in the JomPAY Scheme who offers services that allow Payers to initiate Payment Instruction. |
| Payment Cut-Off Time | with respect to a Payer and its Payer Bank, the time on a Business Day set from time to time by that Payer Bank as the tie by which that Payer Bank must receive a Payer instruction and processed via IBG on that day. |
| Payment Instruction or Payment | an order from a Payer to its Payer Bank directing the Payer Bank to : <ol style="list-style-type: none"> a) draw funds from the Payer's bank account; and b) transmit an IBG entry to transfer funds to the Biller Bank to pay a Biller for a Bill. |
| Real Time Notification or RTN | a form of electronic message sent to the Biller to provide advance notice of incoming payment from a Payer once the Payer's bank account has been successfully debited for a Payment Instruction to the Biller. |
| Reversal | a transaction that: <ol style="list-style-type: none"> a) is initiated by a Biller to cancel an Erroneous Payment Instruction; b) may involve the making of a debit or credit adjustment to the account of the Payer to which the Erroneous Payment Instruction relates; and c) may involve an adjustment to the Nominated Account on the Biller named in the Erroneous Payment Instruction. In the Erroneous Payment Instruction has been applied to that Nominated Account. |
| Scheme or JomPAY Scheme | a service offered by MyClear which facilitates industry wide ubiquitous Bill payments through the use of standard Biller Codes and Recipient Reference Numbers. |
| Scheme Operator | the owner and the operator of the JomPAY Scheme |

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| Scheme Rules or JomPAY Scheme Rules | The guidelines or rules set out under MyClear Guidelines on Operational Procedures for the JomPAY Scheme. |
| Unauthorized Payment Instruction | a Payment made without the authority of the Payer who is purported to have given the Payer Instruction which initiated that Payment (and from whose account that Payment was debited) or a Payment made by a Payer which is void for any reason other than fraud. It includes cases where the Payment has been made by a third party who has obtained unauthorised access to a Payer's account and makes unauthorised transactions from the Payer's account to make other payments. However, it does not include a Fraudulent Payment Transaction. |
| Unrecoverable Loss | the portion of funds credited to the wrong party due to Erroneous Payment or Fraudulent Payments that cannot be retrieved after Participants have exhausted the recovery of funds process. |
| <u>www.ambankgroup.com.my</u> | Retail Banking Corporate website |

In this Payer Terms, "You", "Yours" means any person or entity using the Scheme and having an account with us as our customer, unless otherwise stated. "We", "us" or "our" will refer collectively as AmBank which is the Bank that is providing financial services to you, and also the Participant for the purposes of this Terms and Conditions.

1. PAYMENTS

- 1.1 We will process your Payment to Biller in accordance with your Payment Instructions based on the current IBG schedule processing time which can be found in the AmOnline IBG module FAQ of www.ambankgroup.com.my
- 1.2 We will not accept orders to stop Payment Instructions once you have instructed us to make the Payment Instructions except when:
 - (a) we have reasonably concluded that the Payment Instructions were fraudulent or unauthorised; or
 - (b) the Payment Instructions are future dated payments that we have not transmitted to IBG.
- 1.3 You should notify us immediately if you become aware that you have made a mistake (except for underpayment) when instructing us to make a payment, OR if you did not authorise a payment that has been made from your account. Recovery of funds for such payments shall be described in Clause 2.
- 1.4 You must ensure that you inform us the correct amount you wish to pay. If you later discover that the amount for payment required to be paid is lesser than the amount for payment that you have informed us to pay, you can make another payment for the difference of the said amount.

2. RECOVERY OF FUNDS AND LIABILITY FOR PAYMENTS

- 2.1 We will rectify Mistaken Payment Instruction made by you according to the terms and conditions herein, provided the following conditions are satisfied:
 - (a) You immediately inform us that you become aware of any delays or mistakes in processing Payment(s); and
 - (b) We are satisfied that Mistaken Payment Instruction has occurred.
- 2.2 Subject to Clause 2.1, we will attempt to rectify any such matters in relation to Mistaken Payment Instructions made by you, in the way described in this clause:
 - (a) For misdirected payments, duplicated payments or incorrect Biller Code or incorrect RRN, we shall submit a request to recover funds to the Biller Bank that received the erroneous funds;
 - (b) Upon our satisfaction that the error for incorrect amount payment is caused by the Biller, we shall carry out a Reversal to your account and submit a request to recover funds to the Biller Bank of the Biller for the error;
 - (c) For payment that is not completed or failed at our end, we shall credit back the amount of the failed payment into your account upon our satisfaction that the Payment Instruction failed and was not duly processed at our end;
 - (d) For payment that is not completed or failed at the Scheme Operator's end or the Biller Bank's end, we shall credit back the amount of the failed payment to your account before initiating a recovery of funds request.
- 2.3 Recovery of funds requests made on your behalf for Mistaken Payments mentioned in Clause 2.2 or Erroneous Payments shall be processed in accordance with Clause 3. Subject to Clause 3, we will work with the Affected Participant to request and recover the funds on your behalf.
- 2.4 All enquiries or complaints raised by you regarding Mistaken Payment Instruction shall be resolved no later than fourteen (14) Business Days. All enquiries and complaints received after 5pm on a Business Day would be deemed received at the start of the next Business Day.

- 2.5 We are entitled to debit your account (for recovery of funds) in the event we did not debit your account after Payment Instruction has been properly and successfully executed.
- 2.6 Subject to Clause 3 herein (for requests of funds made by the Payer Bank) we are entitled to debit your account for funds credited into your account due to the following payments made by persons other you:
- (a) Mistaken Payment Instructions;
 - (b) Erroneous Payment Instruction;
 - (c) Unauthorised Payment Instruction; and
 - (d) Fraudulent Payment Instruction;

3. ERRONEOUS PAYMENT INSTRUCTION/MISTAKEN PAYMENT INSTRUCTION

- 3.1 You may request for recovery of funds that were incorrectly transacted to Affected Bank Customer who is a non-Biller in the following manner:

- 3.1.1 For recovery of funds wrongly credited to Affected Bank Customer who is not a Biller, of which request is received within twenty one (21) Business Days from date of Erroneous Payment Instruction/Mistaken Payment Instruction, we shall proceed with the recovery of funds and remit the funds into your account within four (4) Business Days, if the following conditions are met:

3.1.1.1 The Affected Participant is fully satisfied that funds were erroneously credited to the Affected Bank Customer's Account;

3.1.1.2 There is sufficient balance in the affected account; and

3.1.1.3 There is no evidence that the Affected Bank Customer is entitled to the funds in question.

- 3.1.2 For recovery of funds wrongly credited to Affected Bank Customer who is not a Biller, of which request is received within twenty two (22) Business Days and seven (7) months from date of Erroneous Payment Instruction/Mistaken Payment Instruction, we shall proceed with the recovery of funds and remit the funds into your account within eleven (11) Business Days, if the following conditions are met:

3.1.2.1 The Affected Participant is fully satisfied that funds were erroneously credited to the Affected Bank Customer's Account; and

3.1.2.2 There is sufficient balance in the Affected Bank Customer's account;

3.1.2.3 There is no evidence that the Affected Bank Customer is entitled to the funds in question.

- 3.1.3 For recovery of funds wrongly credited to Affected Bank Customer who is not a Biller, of which request is received after seven (7) months from date of Erroneous Payment Instruction/Mistaken Payment Instruction, we shall proceed with the recovery of funds and remit the funds into your account within four (4) Business Days, if the following conditions are met:

3.1.3.1 The Affected Participant is fully satisfied that funds were erroneously credited to the Affected Bank Customer's Account; and

3.1.3.2 There is sufficient balance in the Affected Bank Customer's account;

3.1.3.3 There is no evidence that the Affected Bank Customer is entitled to the funds in question.

- 3.2 Payment Instructions arising from fraud, which include but not limited to:

- (a) Payment Instruction initiated or generated by a party that is not authorised to make the Payment. This could occur if a party obtains unauthorised access to your payment channels and initiates Payment Instruction without authorisation from you;
- (b) You are misled into making a Payment Instruction that benefits a party other than the party intended by you. This could occur if a Biller generates fake Bills or a third party tampers with genuine Bills to cause payments to be diverted; and

(c) You make a Payment Instructions to a fraudulent Biller who does not deliver the goods and services for which the Payment was made. This could occur if fraudsters enrol into Scheme as Billers to fraudulently collect payments.

If we are responsible for Erroneous Payments described above, we shall reverse out all debit erroneously posted to your account.

3.3 You may request for recovery of funds that were incorrectly transferred to Affected Bank Customer who is a Biller in the following manner:

3.3.1 Subject to Clause 3.3.2, if the request is received within twenty (21) Business Days from date of Erroneous Payment Instruction/Mistaken Payment Instruction, we shall proceed with the recovery of funds and remit the funds into your account within four (4) Business Days,

(a) if the Affected Participant is fully satisfied that funds were erroneously credited to the Affected Biller.

(b) the funds have been credited to the Affected Biller's account.

(c) the Affected Biller has not acted on RTN.

(d) the RTN has not been delivered to the Affected Biller;

(e) there is sufficient balance in the Affected Biller's account to cover the recovery amount; and

(f) the Affected Participant shall give written notification to the Affected Biller before debiting its account.

3.3.2 If the funds have not been credited to the Affected Biller's account and that the Affected Biller has acted on RTN (has delivered goods or has provided services), the funds may not be fully recovered.

3.3.3 Recovery of funds wrongly credited to Affected Bank Customer who is a Biller, of which request is received within twenty two (22) Business Days and seven (7) months from date of Erroneous Payment Instruction/Mistaken Payment Instruction, the recovery of funds shall be processed in accordance with Clause 3.1.3 herein.

3.3.4 Recovery of funds wrongly credited to Affected Bank Customer who is a Biller, of which request is received after seven (7) months from date of Erroneous Payment Instruction/Mistaken Payment Instruction; the recovery of funds shall be processed in accordance with Clause 3.1.3 herein.

3.4 Notwithstanding the aforesaid, if the funds for Erroneous Payment Instruction or Mistaken Payment Instruction cannot be recovered or fully recovered due to insufficient balance in the Affected Bank's Customer's account, it will be deemed an Unrecoverable Loss. For avoidance of doubt the party who is responsible for the error, caused the error, causing the incomplete or failed Payment is liable for the Unrecoverable Loss.

Unauthorised Payment Instruction and Fraudulent Payment Instruction

3.5 We shall upon receiving report from you alleging that Unauthorised Payment Instruction was made, or upon becoming aware of the Unauthorised Payment Instruction originating from us, remit the funds into your account within one (1) Business Day from date of receipt of the funds from the Biller, if the following conditions are met:

3.5.1 We shall conduct an investigation and determine within fourteen (14) Business Days, if the Unauthorised Payment Instruction did occur;

3.5.2 If we are satisfied that the Unauthorised Payment Instruction occurred or fourteen (14) Business Days has lapsed, we shall initiate a Reversal process whereby all debit posted to your account arising from the Unauthorised Payment Instruction would be reversed; and

3.5.3 The Biller Bank has not applied some or all the funds in question for the benefit of the beneficiary of Unauthorised Payment Instruction.

- 3.6 For Fraudulent Payment Instruction, we shall, upon receiving a report from you alleging that Fraudulent Payment Instruction was made, or becoming aware of the Fraudulent Payment Instruction originating from us, remit the funds into your account within one (1) Business Days from date of receipt of the funds from the Biller, if the following conditions are met:
- 3.6.1 We shall conduct an investigation and determine within fourteen (14) Business Days, if the Fraudulent Payment Instruction did occur;
 - 3.6.2 If we are satisfied that the Unauthorised Payment Instruction occurred or fourteen (14) Business Days has lapsed, we shall initiate a Reversal process whereby all debit posted to your account arising from the Fraudulent Payment Instruction would be reversed; and
 - 3.6.3 The Biller Bank has not applied some or all the funds in question for the benefit of the beneficiary of the Fraudulent Payment Instruction.
- 3.7 Notwithstanding the aforesaid, if the funds for Unauthorised Payment Instruction or Fraudulent Payment Instruction cannot be recovered or fully recovered, it will be deemed an Unrecoverable Loss.
- 3.8 No chargeback rights will be available under the Scheme and will not be applicable for Payments made using Cards.
- 3.9 You shall indemnify us against any loss or damage suffered due to any claim, demand or action brought against us arising directly or indirectly from negligent and fraudulent acts in the Terms and Conditions by you.

4. BATCH PAYMENTS

- 4.1 Subject to this Terms and Conditions, you are allowed to -intake Batch Payment:
- (a) You are making Batch Payment on your own behalf; or
 - (b) You are making Batch Payment on behalf of your related entities to discharge the entities' debts, or debts of the said entities to one or more Billers.
- 4.2 You are allowed to do Batch Payment by debiting your CASA or Cards accounts held with us, as the case maybe.
- 4.3 You warrant to us that:
- (a) such Batch Payment is made on your own account as a Payer, or as Payer in the ordinary course of its business makes multiple payments on your own behalf, or on behalf of your related entities to discharge the entities' debts, or debts of the said entities to one or more Billers and not for the benefit of other person; and
 - (b) such Batch Payment is made not for the purpose of carrying on business of making payments through the Scheme using Batch Payment method.
- 4.4 All other clauses in this Terms and Conditions also apply to Batch Payment.

5. PAYMENT QUERIES

- 5.1 We shall, in good faith, attempt to settle all payment queries or disputes with you arising in connection with the service provided by us under the Scheme amicably by mutual agreement.
- 5.2 In the case of a dispute or conflict, you are entitled to seek recourse via the industry mediation and arbitration bodies such as the Financial Mediation Bureau as set up under Bank Negara Malaysia.

5.3 You also have the right to lodge a complaint with the Scheme Operator if there are allegations of our non-compliance to the Scheme Rules. However, the Scheme Operator's review of such complaints shall be confined to:

- 5.3.1. Determination whether there has been non-compliance;
- 5.3.2. Stipulating remedies for Participants to correct or address the non-compliance; and
- 5.3.3. Determination if penalties are applicable for the non-compliance.

5.4 All decisions rendered by Scheme Operator in response to complaints from you shall be binding on us.

5.5 If you use Cards to pay a Bill via the Scheme, the payment transaction can either be an On-us or Off-us transaction, depending on whether the Payer Bank and Biller Bank are the same or not.

6. SUSPENSION

We may suspend your right to use the Scheme at any time, with written notice, in the event of the following:

- (a) if there is suspicion of fraudulent activity; and/or
- (b) if there is unauthorised payment instruction.

7. BILLER CANNOT PROCESS PAYMENT

If we are informed by the Biller that the Payment made by you cannot be processed by the Biller, we will:

- (a) Notify you about this non-processing of Payment; and
- (b) Credit your account with the amount of the Payment.

8. ACCOUNT RECORDS

You must check your account records or statements regularly and report to us immediately as soon as you are aware of any errors or of any payment(s) that you did not authorise or you think were made by someone else without your permission.

11. JOMPAY

11.1 We are a Participant for this Scheme. In the event we are no longer a Participant of or participating in this Scheme, our customers shall be notified through any means available to us, including via our official website and AmOnline.

11.2 You must provide us all the information required by the Bank as specified in Clause 13, when informing to make a Payment Instruction. We will debit payer's account with the amount of the Payment Instruction.

11.3 Payment can be made using CASA and Cards at AmOnline and only CASA for our ATM

11.4 Procedures for using the Scheme at AmOnline shall be in the following order:

- (a) Payer login to AmOnline and access the Bill payment module.
- (b) Payer chooses the Scheme as payment type.
- (c) Payer select account and key in the info required; Biller Code, Ref 1, Ref 2 (if any) and the bill amount.
- (d) Payer will be prompted to request TAC.
- (e) System to notify payer of successful debit status.
- (f) System provides payment receipt.

11.5 Procedures for using the Scheme at our ATMs shall be in the following order:

- (a) Payer initiate the ATM transaction and access the Bill payment module via Payment/Inquiry menu

- (a) Payer chooses the Scheme as payment type.
- (b) Payer to input amount and key in the info required; Biller Code, Ref 1, Ref 2 (if any) and select account.
- (c) System to notify payer of successful debit status.
- (d) System provides payment receipt.

11.6 In the event of any inconsistency between the existing account terms and conditions and this Terms and Conditions, this Terms and Conditions shall apply to the extent of such inconsistency.

11.7 You acknowledge that the receipt by a Biller of a Mistaken Payment Instruction or Erroneous Payment Instruction does not or will not constitute, under any circumstances, part or whole satisfaction of any underlying debt owed between you and the Biller.

12. VALID PAYMENT INSTRUCTION

We will treat your Payment Instructions as valid if you comply with the following standard security procedures as imposed by the Bank in any of its service terms and conditions and/or as issued by the Bank to its customers from time to time.

13. REQUIRED INFORMATION

13.1 The information that you must provide to us to instruct us make payment(s) is as follows:

- (a) Biller Code;
- (b) Ref-1;
- (c) Ref-2 (if stated in Payer's Bill)
- (d) Amount;
- (e) Payment account type.

13.2 You acknowledge that we are not obliged to effect a payment if you do not provide us with all the information required or if any of the information given is inaccurate.

14. AMENDMENTS TO TERMS

14.1 We can change the Terms and Conditions at any time by written notification through any means available to us, including via our official website and AmOnline.

14.2 If you are not agreeable with any changes to the Terms and Conditions, you may at your option choose to no longer use the Scheme.

15. PAYMENT CUT-OFF TIME

15.1. If you order Payment Instructions to a Biller before the Payment Cut-Off Time for the Business Day, the Biller is deemed to have received payment on the same Business Day. However, the payment may take longer to be credited to a Biller if Payer orders Payment Instructions after the Payment Cut-Off Time or on a Saturday, Sunday or a public holiday the Biller is deemed to have received Payment on the next Business Day.

15.2 We shall, at the minimum, disclose the Payment Cut-Off Time to you at the banking channel where you are initiating the Payment Instruction, or otherwise ensure that the Payment Cut-Off Time is made known to you.

16. CONSEQUENTIAL DAMAGES

We shall not be liable for any consequential loss or damage suffered by you as a result of using the Scheme, other than any loss or damage suffered directly due to our own negligence.

17. PERSONAL DATA PROTECTION

17.1 You acknowledge that in using the Scheme provided by us via AmOnline and/or ATM, you are bound by the General Terms and Conditions for AmBank Online Banking and have read and understood the Privacy Notice of AmBank Group which is available to our customers at www.ambankgroup.com.

17.2 The following personal data will be collected by us under the Scheme for the purpose of processing the Payment:

- (a) Debiting Account Number
- (b) Biller Code
- (c) Bill reference-1 number (Account Number)

17.3 You acknowledge that when you use the Scheme to make payment, you also agree that your personal data will also be disclosed by us to third parties to process the Payment.

17.4 You agree that we use your transactional information as is necessary to process the Payment(s) and such information shall also be extended to third parties. The third parties receiving this information are Biller, Biller Bank and Payer Bank.

17.5 You must notify us if any of your personal information is inaccurate, changes and you consent that any updated personal information can be disclosed to all Participants in the Scheme, for the purpose of Clause 17.1.

17.6 You can request access to the personal data held by us with written notice.

17.7 You acknowledge that if your personal data is not disclosed to the parties specified in Clauses 17.1 and 17.3, it will not be possible to process your requested payment(s) or use the Scheme.